

INTERNAL  
COMMUNICATION FORM  
DEPARTMENT OF HUMAN SERVICES

Suspense: BBP/ICPR05: 11/03/10

Subject: Bloodborne Pathogens/Infant and Child CPR Training – OAHU

Originator: W. Ikemori 6-4971

To: SSD

From: APERS

Date: 10/05/10

Memo No. 1

PERS announces that PERS-TS will be conducting combined *Bloodborne Pathogens* and *Infant and Child CPR* certification training. This training has been designed to accommodate the needs of the Social Services Division (SSD). In conjunction with PERS/ERS ICF dated 11/04/04, SSD management **requires staff whose job may include direct service contact with infants and children, and who may be at risk of exposure to blood or other potentially infectious materials (OPIM), to enroll in this course.**

“Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee’s duties [29 CFR 1910.1030].”

**FOR:** Employees whose jobs may require direct service contact with infants or children; job positions that have reasonable anticipation of contact with blood or other potentially infectious body fluids; and employees assigned the responsibility of being their unit's OSHA designee for First Aid.

**OBJECTIVE:** To certify participants in the basics of disease transmission prevention and Infant and Child CPR.

**SCHEDULE:** Session BBP/ICPR05: November 30, 2010

Time: 8:00am to 4:30pm

Place: Queen Liliuokalani Building, Conference Rooms 1 & 2

**REGISTRATION:** Please submit a prioritized list of applicants on the attached DHS 104 form **no later than fifteen (15) working days prior to the session date.** Class size is limited. Pre-requisite: attendee’s Standard First Aid certification **must** be current to be eligible for this class.

**Note:** Certificates will be issued upon successful completion and are to be renewed annually. Participants need to bring ID badge (to enter building). *Classroom instruction involves developing "hands-on" skills. Therefore, participants will be required to kneel, bend at the waist, and use hands and arms.*

**COST:** \$13.00 per participant (cost to be paid via Journal Voucher for course certification and materials). Please enter **UNIFORM ACT CODE** on DHS 104 form.

**PARKING:** Participants need to arrange parking through their respective Branch/Division Administration.

Persons who have requests for special needs or reasonable accommodations (e.g., sign or other language interpreter, large print materials, van-accessible parking) must send requests to PERS-TS by one week prior to the suspense date. Standard parking spaces might be made into accessible parking if required for van-accessible parking. If so, a temporary curb ramp will lead to the accessible route to the event. Carpooling and public transportation are encouraged. Although each DHS office will try to fill your request, resources are limited and depend on availability. If a resource is not available, an alternative method might be used to meet your need. For questions concerning registration procedures, please contact Matt Fong at 586-4972 / 586-4959 (TTY).



APERS

c: DIR